Manitoba

Annual Report

1990 - 91

Manitoba Centennial Centre Corporation

For the Year ended March 31, 1991

manitoba centennial centre corporation

555 main street • winnipeg, manitoba R3B 1C3 • tel: (204) 956-1360 fax: (204) 944-1390

July 26, 1991.

The Honourable Bonnie Mitchelson,
Minister of Culture, Heritage
and Citizenship,
118 Legislative Building,
Winnipeg, Manitoba,
R3C 0V8.

Dear Madam Minister:

In accordance with Section 8 of the Centennial Centre Corporation Act, I hereby submit the Annual Report of the Corporation for the fiscal year ended March 31, 1991.

Yours sincerely,

Julian D. Benson,
Chairman,
Board of Directors.

Att.

92-03990/

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year ended March 31, 1991

I N D E X

	Page
BOARD OF DIRECTORS	1
ADMINISTRATION	1
REPORT -	
Organization and Administration	2
Operations	2
Centennial Concert Hall	3
Other Activities of the Centre	3
Capital Program	3
The Manitoba Centennial Citizens' Campaign	3
The Manitoba Centennial Foundation of the Future	4
Financial Administration	4

ATTACHMENTS

Auditor's Report and Financial Statements for the Year ended March 31, 1991

Management's Reporting Responsibility

Concert Hall Events and Attendance Figures

Summary of Staff

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year ended March 31, 1991

B O A R D O F D I R E C T O R S

Chairman	- Mr. Julian D. Benson
Vice-chairman	- Mrs. Helen K. Steinkopf
Members	- Mr. Leonard J. Dalman
	- Mrs. Valerie G. Fraser
	- Mr. Chrys W. Iwanchuk
	- Mr. Victor F. Janzen
	- Ms. Motria U. Kydon
	- Mrs. Edna M. Mulder
	- Mr. Roy B. Read
	- Mr. Norbert Schuster
	- Mrs. Libby R. Zivot

A D M I N I S T R A T I O N

Executive Director	- Mr. J. C. Walton
Manager - Concert Hall	- Mr. R. R. Dorey
Assistant Manager - Concert Hall	- Mr. K. A. McLeod
Controller	- Mr. J. F. Derin
Property Manager	- Mr. E. A. Solinske
Plant Superintendent	- Mr. A. W. Heller

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1991

During the 1990/91 fiscal year, the Board of Directors met on seven occasions.

Organization and Administration

The organizational and administrative structure of the Corporation follows the pattern established in prior years.

The Corporation's activity includes the administration of the Centennial Concert Hall and its related services as well as the maintenance and development of the buildings and properties of the Centennial Centre. In addition to the Concert Hall, the Centre includes: The Manitoba Museum of Man and Nature, the Planetarium, the Manitoba Theatre Centre, the Warehouse Theatre, the Artspace building, three surface parking lots, an underground parkade and 11 Lily Street which houses the Museum's Extension Services van, the Heritage Conservation Services travelling lab, the sculpter's studio, temporary exhibit and general storage as well as the Planetarium's sound studio.

The agreements with the International Alliance of Theatrical Stage Employees and the Manitoba Government Employees' Association (Centennial Centre Component) expired on August 31, 1990 and March 25, 1991 respectively.

Operations

The operating program continues to strive for a high standard of building services and maintenance. Preventative plant maintenance programs are on-going and new programs for better services and cost

effectiveness, particularly in areas involving energy costs, are emphasized wherever possible. Liaison with various departments and agencies of the provincial government continues to assist in the operation of the Centre.

Centennial Concert Hall

Utilization of the Concert Hall continues to be extensive. In the fiscal year there were 243 performances compared to 269 in the previous year. An increase in activity is expected the next fiscal year. The Concert Hall remains one of the busiest facilities of its kind in Canada and it is hoped that this utilization pattern will continue. A comparative schedule of events and attendance figures is attached to this report.

Other Activities of the Centre

In addition to the activities related to the Concert Hall, the Centre features a variety of programs and presentations in the visual and performing arts. While these are served by the Corporation, they are reported on by the organizations responsible for their administration (Museum of Man & Nature, Manitoba Theatre Centre, etc.)

Capital Program

During the year, a total of $2,276,335 was expended on capital projects. The amount financed from capital grants from the Province of Manitoba was $2,276,335. A summary outlining the capital program is included in the attached financial statements.

The Manitoba Centennial Citizens' Campaign

The activity of the Campaign account is set out in the notes of the attached financial statements.

The Manitoba Centennial Foundation of the Future

As described in previous reports, the Foundation was established by the Centennial Corporation in 1969 with $10.00 being allocated for each child born on the six specified Manitoba Centennial days during 1970. There were 305 children born on these days and therefore the Foundation began with $3,050.00. As indicated in the notes of the attached financial statements, the Fund at March 31, 1991 amounted to $22,297.

Financial Administration

The report of the Provincial Auditor, along with the accompanying financial statements is attached to this report. Some highlights from the financial operations include:

- Expenditures exceeded revenues, grants and recoveries by $84,147. This deficit was covered by an allocation from the funds retained for working capital.

- Operating revenues decreased by $104,500 or approximately 8.0%. The decrease in revenues was related to a decrease in Concert Hall activity and ancillary operations.

- The operating grant for the year was approved by the Province of Manitoba in the amount of $1,703,400. As indicated in Note 7 of the financial statements, commencing January 1, 1991 the Province increased the direct funding to the Centennial Centre to compensate for the incurred costs. Payments by the Museum of Man and Nature ceased as of this date.

- The increase in overall operating costs totals $103,900 (a 2.8% increase). The following items account for the more significant changes.

- Salaries and Employment Benefits

  - from $2,324,500 to $2,430,100, an increase of $105,600 or 4.5%.

  A breakdown of these costs reveals the following:

	1990/91	1989/90	Increase	%
Salaries	$2,175,400	$2,067,200	$108,200	5.2
Employment Benefits	254,700	257,300	(2,600)	(1.0)
Totals	$2,430,100	$2,324,500	$105,600	4.5

  The category "employment benefits" includes the employer's share of pension costs, Canada pension, unemployment insurance and group life premiums, dental and long-term disability coverage and severance payments.

- Utilities

  - from $705,900 to $640,600, a decrease of $65,300 or 9.3%.

  - mainly due to switch-over to the Centre's own heating plant.

The foregoing two items now constitute 80% of operating costs. Salaries and benefits continue at 63% and utilities at 17%.

- A count of staff numbers is summarized. It illustrates that staffing levels are being maintained at a consistent level.

Manitoba

Office of the Provincial Auditor

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Auditor's Report and Financial Statements
for the year ended March 31, 1991

Office of
the Provincial Auditor

905 - 386 Broadway
Winnipeg, Manitoba, CANADA
R3C 3R6

AUDITOR'S REPORT

To the Legislative Assembly of Manitoba

We have audited the balance sheet of The Manitoba Centennial Centre Corporation as at March 31, 1991 and the statement of revenues and expenditures and funds retained - general fund for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

Note 3 reflects that the Corporation's unfunded pension liability as at March 31, 1991 was $2,248,400. Had this unfunded pension liability and the associated pension costs been recorded in the financial statements, the Corporation's liabilities would have been increased by $2,248,400, the funds retained for working capital and future operations would have been decreased by that amount, and the Corporation's pension costs would increase by $60,500 for the year ended March 31, 1991.

In our opinion, except for the failure to record the information referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 1991 and the results of its operations for the year then ended in accordance with the accounting policies stated in note 3 to the financial statements.

Winnipeg, Manitoba
June 7, 1991

F. H. Jackson, CA
Provincial Auditor

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Balance Sheet

as at March 31, 1991
(with 1990 figures for comparison)

	1991	1990
A S S E T S		
General Fund		
Cash	$ 268,662	$106,813
Term deposit - Province of Manitoba	144,766	243,670
Accounts receivable	116,305	90,823
Capital grants receivable, Province of Manitoba	334,474	306,100
Inventory of supplies, at cost	19,286	25,418
Prepaid expenses	20,420	30,775
	$ 903,913	$803,599
Restricted Funds		
The Maitland Steinkopf Youth Fund		
Term deposit - Province of Manitoba	$ 62,856	$ 60,993
The Manitoba Centennial Citizens' Campaign Trust Fund		
Cash	$ 1,448	$ 562
Term deposit - Province of Manitoba	18,229	18,267
	19,677	18,829
The Manitoba Centennial Foundation of the Future Fund		
Term deposit - Province of Manitoba	$ 22,297	$ 20,188
	$1,008,743	$903,609
LIABILITIES AND FUND BALANCES		
General Fund		
Accounts payable and accrued liabilities	$ 646,073	$462,949
Deferred income	678	641
Deposits on rentals	5,800	4,500
Reserve for Deductible Costs on Insurance Claims (Note 4)	15,000	15,000
Funds Retained for Working Capital and Future Operations	236,362	320,509
	$ 903,913	$803,599
Restricted Funds		
The Maitland Steinkopf Youth Fund (Note 5(a))		
Accounts payable	$ 2,074	$ 1,911
The Maitland Steinkopf Youth Fund	60,782	59,082
	62,856	60,993
The Manitoba Centennial Citizens' Campaign Trust Fund (Note 5(b))	$ 19,677	$ 18,829
The Manitoba Centennial Foundation of the Future Fund (Note 5(c))	22,297	20,188
	$1,008,743	$903,609
Capital commitments (Note 6)		

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Statement of Revenues and Expenditures and Funds Retained - General Fund

for the year ended March 31, 1991
(with 1990 figures for comparison)

	1991	1990
Revenues:		
Rentals:		
Concert Hall	$ 413,729	$ 464,142
Office space	46,769	49,662
Restaurant facilities	54,077	60,409
Bar and concession sales	222,471	259,451
Parking fees	392,927	420,352
Checkroom fees	26,625	18,489
Investment income	44,061	32,533
Miscellaneous income	1,710	1,850
	1,202,369	1,306,888
Province of Manitoba grant	1,703,400	1,419,600
Recoveries of expenditures:		
Museum of Man and Nature (Note 7)	700,092	933,456
Others	143,889	121,497
	843,981	1,054,953
Total revenues, grant and recoveries	3,749,750	3,781,441
Expenditures:		
Administration and general	446,164	467,672
Bar and concession operations	145,407	158,991
Host services and special projects	267,339	155,260
Building services and maintenance	2,093,026	2,082,881
Parking services	201,636	199,228
Security services	432,234	411,493
Stage operations	248,091	254,478
	3,833,897	3,730,003
Net capital projects (Note 3(a) and 6)	-	10,700
Total expenditures	3,833,897	3,740,703
Revenues (under) over expenditures	(84,147)	40,738
Funds Retained for Working Capital and Future Operations, beginning of year	320,509	279,771
Funds Retained for Working Capital and Future Operations, end of year	$ 236,362	$ 320,509

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Schedule of Expenditures

for the year ended March 31, 1991
(with 1990 figures for comparison)

	1991	1990
Administration and general:		
Salaries and employee benefits	$ 303,976	$ 334,098
Insurance	26,283	26,563
Telephone and fax	15,914	21,821
Printing and stationery	6,912	6,564
Audit	18,685	8,935
Other	19,693	17,951
Payroll service	5,368	4,839
Health and post secondary education tax levy	49,333	46,901
	446,164	467,672
Bar and concession operations:		
Salaries and employee benefits	55,668	58,070
Cost of beverages sold	72,201	95,127
Other	17,538	5,794
	145,407	158,991
Host services and special projects:		
Salaries and employee benefits	161,620	106,919
Other	105,719	48,341
	267,339	155,260
Building services and maintenance:		
Salaries and employee benefits	1,183,046	1,110,081
Light, power and water	403,124	391,646
Heat	237,429	314,231
Repairs, maintenance and supplies	163,832	170,004
Minor capital expenditures	38,414	30,635
Other	67,181	66,284
	2,093,026	2,082,881
Parking services:		
Salaries and employee benefits	91,211	86,477
Agency fees and expenditures	103,410	108,635
Other	7,015	4,116
	201,636	199,228
Security services:		
Salaries and employee benefits	425,322	405,872
Other	6,912	5,621
	432,234	411,493
Stage operations:		
Salaries and employee benefits	209,301	223,025
Repairs, supplies and equipment	38,790	31,453
	248,091	254,478
Total expenditures	$3,833,897	$3,730,003

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Capital Projects

for the year ended March 31, 1991
(with 1990 figures for comparison)

	1991	1990
Capital projects (Note 6):		
Air-handling system - back stage	$ 18,479	$ 20,512
Backflow preventers	-	45,520
Box office renovation	12,555	-
Building envelope - Concert Hall	126,441	-
Carpet replacement	99,347	90,000
Central HVAC upgrade	30,662	-
Chandeliers	6,545	-
Choral risers	25,145	-
Cooling coil replacement	23,304	24,851
Drapes - Concert Hall	16,508	-
Equipment and furnishings	68,897	-
Heating plant	1,046,165	193,835
Museum - refurbishment	77,674	-
Office and boardroom construction	-	97,487
Parkade ceiling	-	58,684
Parkade floor	120,507	-
Planetarium auditorium - seats and lighting	35,448	-
Roof repairs	145,696	68,456
Stage drapery	-	38,615
Stage floor	-	14,580
Stage lighting system	142,046	69,281
Stage rigging	39,102	23,284
Stage shell	-	9,517
Stage sound	165,031	200,000
Systems motor controls	76,783	-
	2,276,335	954,622
Less:		
Capital grants - Province of Manitoba:		
Received during the year	1,941,861	637,822
Recoverable	334,474	306,100
Total capital grants	2,276,335	943,922
Net capital projects (Note 3(a))	$ -	$ 10,700

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1991

1. Nature of the Corporation's Operations

The Centennial Centre Corporation was established in 1968 for the development and management of the permanent arts centre in the City of Winnipeg as the principal memorial in the Province to the centennial anniversaries of the Confederation of Canada and the inclusion of Manitoba as a Province. Its aims and objectives are to maintain and enhance the properties and facilities available to organizations and individuals involved in various elements of the visual and performing arts.

2. Properties of the Centre

The Corporation oversees the properties of the Centre on behalf of the Province of Manitoba. Under terms of an August 1, 1985 agreement, the Province sold the lands and buildings of the Centre to Manitoba Properties Inc. (MPI). At March 31, 1991 registered titles to these properties are being held for MPI by the Province of Manitoba pursuant to trust agreements. The Province makes annual rental payments of $1,838,749 to MPI in respect of the Concert Hall, parkade, parking lots and other buildings. These properties are made available at no direct charge to the Corporation.

3. Accounting Policies

(a) The Corporation's financial statements have been prepared using the accrual basis of accounting except for capital acquisitions, employee benefits and pension payments.

Capital projects and the major expenditures are recognized as operating expenditures in the current year except to the extent of funding by capital grants from the Province of Manitoba as reflected separately on the Schedule of Capital Projects.

Pension payments are recognized as operating expenditures only as payments are made under provisions of The Manitoba Civil Service Superannuation Act. The provisions of this Act require the Corporation to contribute 50% of the pension payments being made to retired employees. A provision has not been made in the accounts of the Corporation to fund current or past service obligations to the Civil Service Superannuation Fund. Based on actuarial reports prepared at December 31, 1989, and indexed to December 31, 1990, the unfunded liability for the Corporation's employees amounted to $2,248,400 as at March 31, 1991 (1990 - $2,187,900).

(b) The cost of rental payments made by the Province of Manitoba as outlined in Note 2 is not reflected in these financial statements.

4. Reserve for Deductible Costs on Insurance Claims

The insurance program of the Corporation contains a deductible clause requiring the Corporation to pay the first $5,000 on any one claim with a maximum of $15,000 in any one year. The Corporation has set aside a reserve of $15,000 and, as long as the conditions of the insurance coverage are unchanged, it will be maintained at this level.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1991

5. Restricted Funds

Restricted funds have been established by the Corporation as follows:

(a) The Maitland Steinkopf Youth Fund

In 1972, the Manitoba Centennial Centre Corporation established the "Maitland Steinkopf Youth Fund". Purposes of the Fund are:

- to honour the memory of Maitland B. Steinkopf, the founding Chairman.
- to encourage young Manitobans to make maximum use of available cultural opportunities.
- to enlarge and enhance the influence and impact of cultural facilities in Winnipeg on the lives of people who live outside the metropolitan area, and particularly with emphasis on young people.
- to assist in making cultural facilities and programs available at reasonable cost to a maximum number of Manitobans.

The Fund is managed by the Board of The Manitoba Centennial Centre Corporation.

The amount of original Fund was established at $25,000. Based on 90 day deposit rates with the Province the Fund has increased to $60,782 at March 31, 1991.

Summary of Transactions
for the year ended March 31, 1991
(with 1990 figures for comparison)

	1991	1990
Revenues:		
Investment income	$ 7,461	$ 6,961
Expenditures:		
Greater Winnipeg Schools' Orchestras	1,487	1,487
Musica - Mennonite Children's Choir	850	-
Red River Exhibition International Band Committee	850	850
Winnipeg Music Competition Festival Inc.	2,074	1,911
Winnipeg Area Girl Guides of Canada	500	500
	5,761	4,748
Revenues over expenditures for the year	1,700	2,213
Balance, beginning of year	59,082	56,869
Balance, end of year	$ 60,782	$ 59,082

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1991

(b) The Manitoba Centennial Citizens' Campaign Trust Fund

The 1967 and 1970 campaigns were established to assist in raising funds for the building of the Centennial Centre and other cultural facilities in the Province of Manitoba.

The Fund is managed by the Board of The Manitoba Centennial Centre Corporation.

Based on 90 day deposit rates with the Province the Fund balance is $19,677 at March 31, 1991.

Summary of Transactions
for the year ended March 31, 1991
(with 1990 figures for comparison)

	1991	1990
Revenues:		
Investment income	$ 2,247	$ 2,168
Expenditures:		
Administration costs	1,399	718
Revenues over expenditures for the year	848	1,450
Balance, beginning of year	18,829	17,379
Balance, end of year	$ 19,677	$ 18,829

(c) The Manitoba Centennial Foundation of the Future Fund

In 1969, the Manitoba Centennial Corporation established the "Foundation of the Future". The Board of Directors of the Foundation is to be composed of children born on six special dates in 1970, Manitoba's centennial year. The terms of the Foundation's establishment provide that the Board of Directors is to meet on July 15 in the year 2000 when the use of the Fund is to be determined. The amount of original Fund was established at $3,050. Based on five year deposit rates with the Province the Fund has increased to $22,297 at March 31, 1991.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1991

(c) The Manitoba Centennial Foundation of the Future Fund (Cont'd.)

Summary of Transactions
for the year ended March 31, 1991
(with 1990 figures for comparison)

	1991	1990
Revenues:		
Investment income	$ 2,109	$ 1,834
Balance, beginning of year	20,188	18,354
Balance, end of year	$ 22,297	$ 20,188

6. Capital Commitments

The Corporation has contractual commitments of $473,100 to complete various capital improvements. This amount is fully recoverable from the Province of Manitoba.

7. Cost Recovery

Operating and maintenance costs include the provision of service to the Centennial Centre as a whole including the Museum of Man and Nature and other organizations located within the Centre. The amount of cost recovery from the Museum of Man and Nature for operating costs is set by the Province. The recovery for 1990/91 was $700,092 (1989/90 - $933,456). The estimated cost of services provided was $1,169,000 (1989/90 - $1,192,700). Commencing January 1, 1991, the Province has increased the direct funding to the Centennial Centre to compensate for the incurred costs and, therefore, recoveries ceased to be received from the Museum as was the practice in prior periods.

8. Comparative Figures

Certain prior year comparative figures have been reclassified to conform with the current year's presentation.

manitoba centennial centre corporation

555 main street • winnipeg, manitoba R3B 1C3 • tel: (204) 956-1360 fax: (204) 944-1390

MANAGEMENT'S REPORTING RESPONSIBILITY

The accompanying financial statements of the Corporation and other information in this annual report, are the responsibility of management and have been approved by the Board of Directors.

The financial statements have been prepared by management in conformity with the accounting policies set out in Note 3 to the financial statements. The financial statements include some amounts that are based on best estimates and judgements. Financial information contained elsewhere in the annual report is consistent with that in the financial statements.

Management of the Corporation, in furtherance of the integrity and objectivity of data in the financial statements, has developed and maintains a system of internal accounting controls. Management believes that this system of internal accounting controls provides reasonable assurance that financial records are reliable and form a proper basis for preparation of financial statements and that assets are properly accounted for and safeguarded.

The financial statements have been examined and reported upon by the Provincial Auditor.

J. Frank Derin
Controller

John C. Walton
Executive Director

THE MANITOBA CENTENNIAL CENTRE CORPORATION

CENTENNIAL CONCERT HALL

	NUMBER OF PERFORMANCES					ATTENDANCE				
Month	1986-1987	1987-1988	1988-1989	1989-1990	1990-1991	1986-1987	1987-1988	1988-1989	1989-1990	1990-1991
April	23	17	21	23	21	28,411	25,974	28,450	33,663	28,029
May	19	24	20	21	21	22,239	37,551	24,277	26,394	26,290
June	12	14	26	19	19	15,634	12,462	24,650	20,114	21,228
July	13	5	3	3	8	19,033	5,204	460	286	7,025
August	5	6	14	19	3	2,175	5,572	9,990	35,035	301
September	20	22	14	24	16	25,559	33,032	18,197	37,345	25,750
October	20	32	30	26	31	25,307	40,899	36,483	39,465	39,387
November	27	23	25	26	23	35,179	36,647	35,566	37,229	34,087
December	23	24	23	27	28	32,859	35,047	31,865	41,354	38,200
January	22	25	26	23	24	31,019	31,778	36,529	32,174	29,025
February	16	24	21	23	18	23,750	34,341	27,776	37,469	22,044
March	35	28	39	35	31	40,287	33,677	44,178	42,345	38,779
	235	244	262	269	243	301,452	332,184	318,421	382,873	310,145

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Summary of Staff

For the Year ended March 31, 1991
(Compared to March 31, 1990)

	1989/90			1990/91		
	Full-time	Part-time	Total	Full-time	Part-time	Total
Operating Staff (Equivalent Full-time)						
Administration	7.6	.4	8.0	7.0	.8	7.8
Front of House	2.0	-	2.0	2.0	-	2.0
Stage Operations	3.0	.8	3.8	3.0	.8	3.8
Building Services	25.6	5.7	31.3	25.6	6.7	32.3
Plant Maintenance	10.0	.4	10.4	10.0	.3	10.3
Security & Parking	16.4	3.9	20.3	16.4	3.2	19.6
Totals	64.6	11.2	75.8	64.0	11.8	75.8
Concert Hall "Front of House" (Part-time Staff Numbers)						
Hosts		99.0			85.0	